OXFORDSHIRE COUNTY COUNCIL

Recommendation Tracker
Place Overview & Scrutiny Committee

Cllr Liam Walker, Chair | Richard Doney, Scrutiny Officer, richard.doney@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	Due to Cabinet	In progress	Complete

Recommendations:

Meeting date	Item	Recommendation	Lead	Update/response
23-Apr-25	Transport Working Group	1. That the Council should invest in resources to audit and map existing cycling and walking infrastructure to understand the current status, condition, and quality (including LTN 1/20 compliance) and identify gaps, including processes to crowdsource.	Paul Fermer; Robin Rogers; Hannah Battye	With Cabinet since 17th June 2025
		2. That the Council should use open data tools to create publicly accessible, interactive maps that show the status of LCWIP delivery and future projects.		With Cabinet since 17th June 2025
		3. That the Council should ensure all relevant teams are trained in LTN 1/20 guidance, and that active travel is		With Cabinet since 17th June 2025

KEY	Due to Cabinet	With Cabinet	Complete

Meeting date	Item	Recommendation	Lead	Update/response
		integrated into their day-to-day responsibilities.		
		4. That the Council should develop a clear governance structure that outlines the roles and responsibilities of different teams in delivering the LCWIP.		With Cabinet since 17th June 2025
		5. That the Council should develop its own in-house capacity to design and develop active travel schemes and bring them forward for delivery.		With Cabinet since 17th June 2025
		6. That the Council should actively develop a strategic approach to funding that includes identifying potential sources of funding and engaging with external organisations to secure financial support, including a revised approach to active travel whereby strategic funding becomes business as usual.		With Cabinet since 17th June 2025
		7. That the Council should adopt an agreed methodology to calculate how much is currently spent on active travel per person per year, in line with Department for Transport metrics.		With Cabinet since 17th June 2025
		8. That the Council should match Scottish levels of funding for active travel, currently at £50 per resident per year.		With Cabinet since 17th June 2025
		9. That the Council should create a prioritisation matrix to systematically		With Cabinet since 17th June 2025

KEY	Due to Cabinet	With Cabinet	Complete

Meeting date	Item	Recommendation	Lead	Update/response
		allocate funding to projects based on their impact and feasibility.		
		10. That the Council should strengthen partnerships with local organisations, such as universities, colleges, and health institutions, to leverage their resources and support for active travel projects.		With Cabinet since 17th June 2025
		11. That the Council should encourage these organisations to invest in specific projects by providing clear information on the benefits and costs, using the open data tools to support this.		With Cabinet since 17th June 2025
		12. That the Council should develop a Coproduction Handbook to guide the involvement of local stakeholders and the public in the design and delivery of active travel projects.		With Cabinet since 17th June 2025
		13. That the Council should use interactive online maps and other tools to keep the public informed about the progress of projects and to gather their input.		With Cabinet since 17th June 2025
		14. That the Council should work transparently with local communities to complete the open data mapping and to adopt the Active Travel England Guidance on Best Practice Community Consultation and Engagement.		With Cabinet since 17th June 2025
		15. That the Council should use the Futures Toolkit, adopting tools such as		With Cabinet since 17th June 2025

Meeting date	Item	Recommendation	Lead	Update/response
		strategic forecasting, backcasting, and forecasting, so as to become more comfortable with uncertainty in implementing its vision-led approach.		
		16. That the Council should ensure, in its development and implementation of Movement and Place Strategies, that data is used as a key strategic tool with mode share targets being widely used.		With Cabinet since 17th June 2025
		17. That the Council ensures vision-led planning is data-led with projects at all levels being assessed against modal share targets.		With Cabinet since 17th June 2025
		18. That the Council should work to ensure that strategic funding for active travel is a priority for Enterprise Oxfordshire.		With Cabinet since 17th June 2025
		19. That the Council should ensure that there is sufficient capacity for future versions of the Oxfordshire Infrastructure Strategy to be measured against modal share targets and the LTCP's headline targets.		With Cabinet since 17th June 2025
		20. That the Council should ensure further resource is provided to the active travel teams to enable it to participate in developer fora in order to engage developers at an early stage and to highlight the importance of mode share targets in their considerations.		With Cabinet since 17th June 2025

	KEY	Due to Cabinet	With Cabinet	Complete

Meeting date	Item	Recommendation	Lead	Update/response
23-Apr-25	S.106 Improvement Programme	1. That the Council should include more detail of contractual agreements, including trigger points for funding release, within the s.106 dashboard.	Robin Rogers	**Accepted** See agenda item 8
		2. That the Council should include information within the dashboard linking projects to LTCP targets, including modal share.		**Partially Accepted** See agenda item 8
		3. That the Council should prioritise dataset integration to enhance the dashboard's capabilities.		**Accepted** See agenda item 8
		4. That the Council should ensure that there is sufficient officer resource to be represented at developer fora.		**Accepted** See agenda item 8
		5. That the Council should publish milestones and targets for its Key Performance Indicators related to the s.106 Improvement Project.		**Accepted** See agenda item 8
		6. That the Council should continue to explore the benefits of Local Development Orders and whether they should be used more widely.		**Accepted** See agenda item 8
		7. That the Council should celebrate the learning that has arisen from the s.106 Improvement Project and disseminate it across the organisation.		**Accepted** See agenda item 8
23-Apr-25	Rail Strategy	1. That the Council should integrate the Futures-led Foresight approach into the Rail Strategy modelling, to ensure it aligns with the approach of the LTCP	Paul Fermer; Bryan Evans; Pete Brunskill	**Partially Accepted** See agenda item 8

KEY	Due to Cabinet	With Cabinet	Complete

Meeting date	Item	Recommendation	Lead	Update/response
		and to ensure and enable long-term strategic planning.		
		2. That the Council should support private-public finance upskilling and apply lessons from the funding of the Elizabeth Line.		**Accepted** See agenda item 8

Action Tracker
Place Overview & Scrutiny Committee

Cllr Liam Walker, Chair | Richard Doney, Scrutiny Officer, richard.doney@oxfordshire.gov.uk

KEY	Delayed	In progress	Complete

Meeting date	Item	Action	Lead	Update/response
There are no outstanding action items					

Recommendation Update Tracker
Place Overview & Scrutiny Committee

Cllr Liam Walker, Chair | Richard Doney, Scrutiny Officer, richard.doney@oxfordshire.gov.uk

The recommendation update tracker enables the Committee to monitor progress accepted recommendations. The tracker is updated with recommendations accepted by Cabinet. Once a recommendation has been updated, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker. If the recommendation will be update in the form of a separate item, it will be shaded yellow.

KEY	Update Pending	Update in Item	Updated

Cabinet Response Date	Item	Recommendation	Lead	Update
19-Nov-24	Circular Economy Strategy and Action Plan	1. That the Council should arrange for improved communications, particularly about reuse, at Household Waste and Recycling Centres and in publicity about the same.	Rachel Burns	Progress update to be provided
		2. That the Council should ensure that the outworking of the Circular Economy Strategy results in reduced costs and can demonstrate the scale of savings achieved.		Progress update to be provided
		3. That the Council should work to introduce cross-border arrangements with neighbouring authorities so that Oxfordshire residents can use Household Waste and Recycling Centres outside the county.		Progress update to be provided
		4. That the Council should make explicit its role in the Circular Economy Strategy as a lead partner and set out how it will build partnerships both within the county and across county borders.		Progress update to be provided

	KEY	Update Pending	Update in Item	Updated

Cabinet Response Date	Item	Recommendation	Lead	Update
25-Feb-25	Flood Event Response	1. That the Council should investigate how best to retrofit sustainable drainage systems, as well as other flood prevention measures, to Council maintained properties and streets.	Paul Fermer; Teresa Kirkham; Kerry Middleton	Progress update to be provided
		2. That the Council should improve communications to Members, raising awareness of the up-to-date Flood Toolkit generally as well as active flood measures in the event of emergencies.		Progress update to be provided
		3. That the Council should improve social media communication for residents during flooding and other emergencies.		Progress update to be provided
		4. That the Council should promote the benefits of creating of community emergency plans by parish councils and support the Resilience team to do that.		Progress update to be provided
		5. That the Council should commit to working closely with partners to ensure that s.19 reports are completed swiftly, and recommendations can be acted upon.		Progress update to be provided
		6. That the Council should investigate the role and responsibilities of OFWAT and the potential for invoking s.94 measures.		Progress update to be provided
25-Mar-25	City Centre Accommodation Strategy – Disposal of Old and New County Hall	1. That the Council should work to ensure that public access to New and Old County Hall is maintained insofar as is possible.	Vic Kurzeja	Progress update to be provided
		2. That the Council should set out its strategy and action plan for the city centre's redevelopment and regeneration.		Progress update to be provided
25-Mar-25	Local Nature Recovery Strategy	1. That the Council should ensure the Local Nature Recovery Strategy is aligned with climate finance and natural capital work happening locally and nationally.	Chloe Edwards;	Progress update to be provided

	KEY	Update Pending	Update in Item	Updated

Cabinet Response Date	Item	Recommendation	Lead	Update
		2. That the Council should ensure that the Local Nature Recovery Strategy is aligned with the Government's five missions and their outputs.	Beccy Micklem	Progress update to be provided
		3. That the Council should ensure the Local Nature Recovery Strategy is aligned with the Local Transport Connectivity Plan and the Oxfordshire Infrastructure Strategy on the nature costs of roads and rails.		Progress update to be provided
		4. That the Council should develop a delivery plan to ensure that teams within the County Council have integrated and adopted the Local Nature Recovery Strategy.		Progress update to be provided
		5. That the Council should make explicit in an annex to the documentation the implications of the strategy for district councils, town and parish councils, neighbourhood groups, and other key partners as well as the actions expected of them.		Progress update to be provided
		6. That the Council should strengthen the explanations within the strategy of the benefits to health and wellbeing of the Local Nature Recovery Strategy.		Progress update to be provided
		7. That the Council should consider how best it can publicise positive elements of nature recovery that are already happening.		Progress update to be provided
		8. That the Council should ensure it sets an example maintaining its own land for nature recovery and biodiversity gain, as the Responsible Authority for the Local Nature Recovery Strategy.		Progress update to be provided
		9. That the Council should work with schools to support them to promote biodiversity and nature recovery in their grounds.		Progress update to be provided
		10.That the Council should investigate the costs of collecting and/or piling mown grass to enhance wildflower growth and other biodiversity benefits.		Progress update to be provided

KEY		Update Pending	Update in Item	Updated

Cabinet Response Date	Item	Recommendation	Lead	Update
		11.That the Council should explore the possibilities of supporting flood defences through biodiversity means, including swales, sustainable drainage systems, and rain gardens.		Progress update to be provided
17-Jun-25	Network Coordination of Road and Street Works and Lane Rental for Oxfordshire	That the Council should explore different models for compliance and enforcement with regard to highways works, including the use of technology and crowdsourcing to report issues.	Paul Fermer; Keith Stenning	Progress update to be provided
		That the Council should increase enforcement on 'street scars' and ensure proper reinstatement of road surfaces after works.		Progress update to be provided